

Darbhanga College of Engineering, Darbhanga, Bihar

TEQIP-III

Minutes of the 9th Meeting of the Board of Governors

held on 09.12.2019

The 9th meeting of the Board of Governors (BoG) of Darbhanga College of Engineering, Darbhanga is held on 09.12.2019 on the College campus. The following members were present in the meeting:

Sl. No.	Name	Email id and Mobile no.	Designation
1.	Prof. Manas Bihari Verma Former (Distinguished Scientist DRDO; Director ADA, Programme Director, LCA Bangalore; Chairman, BoG, NIT Patna)	<u>mbverma@rediffmail.com</u> Mob: 9934663428	Chairman
2.	Shri P.K. Sinha Co-founder and Director, Astric Computer (1) Pvt. Ltd., Patna	<u>prabhat.sinha@astric.in</u> Mob : 9431017775	Member
3.	Shri Om Prakash Kheria Industrialist, Darbhanga	Mob: 9334934666	Member
4.	Shri Rajeev Ranjan, Controller of Examination, Aryabhata Knowledge University, Mithapur, Patna 800001.	<u>rrnitp@gmail.com</u> Mob: 8102926977	Member
5.	Prof. C. P. Singh Associate Professor, Dept. of Mechanical Engg., Darbhanga College of Engineering, Darbhanga.	<u>profcpsinghbce@gmail.com</u> Mob: 6206189090	Member
6.	Dr. Raman Kumar Jha, Head, Dept. of Mathematics, Darbhanga College of Engineering, Darbhanga	<u>rkjhabce1985@gmail.com</u> Mob: 9931823653, 7549289065	Member
7.	Prof. Achintya Principal, DCE, Darbhanga	<u>dcedbg@rediffmail.com</u> Mob: 9835050340	Member Secretary



Special Invitee:

1. *Dr. MA Mokhtar*
TEQIP Coordinator, DCE, Darbhanga
2. *Dr. Ravi Ranjan*
Academic Coordinator, DCE, Darbhanga
3. *Dr. Puja Kumari,*
R&D Coordinator, DCE, Darbhanga

Professor Achintya, Principal and Member Secretary, BoG, Darbhanga College of Engineering, Darbhanga welcomed the Hon'ble Chairman and all the Hon'ble Members of the BoG to the 9th Meeting of the BoG on TEQIP – III Project.

Agenda 1: Discussion and approval of the minutes of 8th BoG meeting

The meeting started off with the discussion on the Minutes of Meeting (MoM) of the 8th Board of Governors (BoG) meeting held on 27.09.2019 and the MoM of the 8th BoG was approved by the Chairman after the unanimous decision taken by the Hon'ble Members of the BoG. There were some suggestions on the (Action Taken Report (ATR) which are to be followed in the following Quarters.

Agenda 2: Review of the Action Taken Report (ATR)

Sl.No.	Proposal/ Commitment	Action Taken
1	Mandatory training of AUTOCAD for 5 th Semester students of ME & CE.	Training on AUTOCAD will be organised in next semester for the 3 rd year students of CE & ME after 15 th Feb 2020 since all 3 rd year students have to undergo 2 nd phase of Employability Skill Training of 100 hrs from 2 nd week of Jan 2020.
2	JAVA training for 5 th Semester students of CSE dept.	Training on JAVA will be organised in next semester for the 3 rd year students of CSE after 15 th Feb 2020 since all 3 rd year students have to undergo 2 nd phase of Employability Skill Training of 100 hrs from 2 nd week of Jan 2020.
3	Soft Skills training for 5 th & 7 th Semester students.	Soft skills trainings for 3 rd & 4 th year Students have been proposed in the action plan based on AMCAT Test in 1 st week of March 2020 and last week of Feb 2020 respectively.
4	Advanced training programme comprising technical skills along with	Training programs comprising technical and soft skills are being organised for all the students of the institutes and also have been proposed in the action plan for the coming



	Soft Skills for students.	quarter.
5	Summary Report on Employability Skills Assessment Test.	Summary report on Employability Skill Assessment Test result has been prepared.
6	Appointment of a library-technician On-Contract basis.	Appointment through National Apprenticeship Training Scheme (NATS) under the MHRD is under process. Advertisement for walk-in interview is issued.
7	Maintenance of Inventory with indexing of the procured items.	Expected to be completed in December.
8	Training and development of faculty through FDPs.	All faculties have attended the trainings/ FDPs at IITs. Many have attended the PDPs at IIMs. Faculty are also being encouraged for attending similar courses, workshops etc.
9	Strategy Planning for increasing student's attendance & participation in Gate and Employability Skill Training.	Students are being counseled by the respective coordinator for attending the next phase of training and also being contacted through telephone and E-mails. However, the coordinators suggested using attendance record for student selection for various other benefits under TEQIP scheme.
10	Excursions and Industry-visits for the students.	Excursions and Industry-visits are planned for the students in the coming semester.
11	A. Detailed Presentation on the use and utilization of the IGIS Software. B. Presentation on 3D Printer and scanner and exploring the possible networking with industry expert for setting up the Center of excellence.	Presentation on IGIS will be made by Mr. Loknath Kumar Presentation on 3D Printer/Scanner will be made by Mr. Mukesh Kumar. Networking with industry expert will be taken up after the 3D printer & Scanner procurement is complete and the faculty gets some basic training on the equipment. Also with the new building coming up in January 2020.
12	Maintenance of summary/Report/Feedback for reference and documentation for GATE & Employability Skill Training.	Summary reports are being maintained by the respective committee of GATE and Employability training, feedback of the student will also be taken before the stating of next phase of training.
13	Organizing lab visits, expert lectures, and trainings under	Different activities with the mentor institute IIT Patna have



	Twinning activities	been planned under the twinning.
14	Maintenance of summary reports of all trainings/seminars/events being organized in institute for documentation and also for reference purpose.	Annexure-I

The BoG gave following suggestions/recommendations:

- The BoG suggested to plan and organize a National/International conference by the summer of 2020 on such a topic which covers more branches of engineering and sciences.
- To open students chapter in professional organization/bodies such as Institution of Engineers (India), NDL, ISTE etc.
- Plan for a detailed presentation on IGIS software for its applications.
- Request for additional fundings of 1 to 2 crores from NPIU/SPIU for infrastructure development of the college as our new building is likely to be handed over to us by February 2020.

Agenda 3: Approval on the increase of financial power of the Principal for TEQIP expenditures.

Reference: Annexure-II

In the 6th meeting of the BoG of DCE, Darbhanga held on 22-06-2019, the BoG gave the approval for the procurement of 150 computers for the institute at estimated cost of Rs. One crore and five lakhs (Rs. 1,05,00,000) only in agenda item 7, procurement plans for computers, laptops and related furniture's and software, (Ref.: Minutes of the meeting of 6th BoG, Page no. 7, Table IV). The procurement plan was communicated to SPIU and NPIU through the action plan of DCE, Darbhanga after the approval of BoG. The purchase order (PO) value worth Rs. 1,18,94,850/- (Rupees One Crore Eighteen lakh Ninety four thousand Eight hundred and Fifty) only for 150 Computers was released on 19-09-2019. The 90% of the PO value which comes out to be Rs. 1,07,05,365/- (Rupees One Crore Seven lakh Five thousand Three hundred and Sixty five) of these items exceeded the financial power of the principal of the DCE, Darbhanga (limited to 50 lakhs). The BoG is authorised to approve the amount as per financial power given



to BoG vide financial management manual, Section 9.3 (page 36). The items have already been received, verified and accepted.

Resolution

1. The BoG approved the payment of Rs. 1,18,94,850/- (Rupees One Crore Eighteen lakh Ninety four thousand Eight hundred and Fifty) only towards procurement of 150 computers for the Institute.
2. The BoG further resolved that wherever academic and procurement plan has been approved by the BoG and budget has been approved by the NPIU, the chairman BoG, on the recommendation of the Principal, DCE, Darbhanga can approve the related expenditure. The BOG should be informed of the same in the subsequent meeting.

Agenda 4: Approval on the proposed Action plan for Q4 (Jan. to Mar. 2020)

- A. Reference: Annexure III. Action_Plan_Q4 (Jan. to Mar. 2020), The BoG has discussed the Action Plan for Q4 (Jan. to Mar. 2020) and approved the Action Plan with suggestions as follow:
- B. Approval on faculty attending various conferences/seminars/workshops etc.
 - Dr. Puja Kumari, title of accepted paper: "Effect of Gd³⁺ substitution on Luminescence charactersitics of GdVO₄" at International Conference on Atomic, molecular, optical and Nano Physics with Applications(CAMNP) at DTU, NEW DELHI during 18-20 December,2019.
Total estimated budget INR 30000.00.
 - Mr. Amit Kumar, antenna systems based on 5G applications at "International Conference on recent trends in Electrical, Electronics and Computer Science Engineering(ICEECS),2020" at Uma Nath Singh, Institute Of Engineering & Technology, Uttar Pradesh during 10-11 January, 2020.
Total estimated Budget INR 20000.00.
 - Mr. Zoheb Hasan, IoT Technology workshop at IIIT Delhi during Dec 17-21,2019. Payment through
Total estimated budget INR 20000.00.
 - Post facto approval for Mr. Tabish Shanu, International Conference on "Digital Pedagogies" at AICTE Auditorium, New Delhi on 01-02 April, 2019; Total estimated budget INR 6500.



Agenda 5: Presentation, discussion and approval on the overall Procurement status.

- The NPIU has directed to complete the procurement by December 2019 including committed expenditure. The funds related to procurement will be available only till March 2020.
- The summary of procurement plan and its status are as follows.

Completed (expenditure done):	Rs. 3.639 Cr
Payment due on partial paid items:	Rs. 0.1425 Cr
Payment due on delivered package:	Rs. 1.817 Cr
Non-delivered packages:	Rs. 0.4068 Cr
Minor Civil Works (Completed):	Rs 0.383 Cr
Total:	Rs. 6.0436 Cr.

Total procurement plan is of 6.0436 Cr which includes Computers purchase worth Rs 1,18,94,850/- and CIVIL P4 (MT LAB: UTM) worth Rs 22,16,913/-.

Approval requested:

Post facto approval for the purchase of Generator (40 KVA at 415 v, 50Hz, 0.8 pf (lag), three phase) **Purchase order value: Rs 6,49,000/-**

- Some minor civil works are required as follows with estimated budget.
 - a. Stairs on the workshop buildings: Rs.25,000/-
 - b. Window panels for the workshops and Labs: Rs. 60,000/-
 - c. Foundation and installation requirements for UTM: Rs. 30,000/-

The Principal requested the BoG to approve the civil works proposed.

The BoG has shown satisfaction over the progress and approved the existing procurement plan including the minor civil works listed in subsection (a) to (c) on approval request of Agenda 5.

Agenda 6: Approval of the Expenditure made under TEQIP-III up to 07-12-2019.

Reference: Annexure-IV

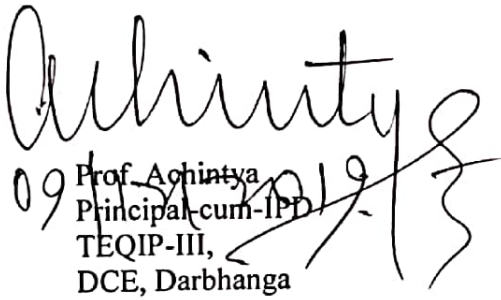
Head	Amount (Rs)
PROCUREMENT=	4,11,93,015.00
ACADEMIC=	1,52,59,039.00
OPERATIONG=	41,98,023.00
TOTAL=	6,06,50,077.00




The BoG has approved the expenditure made under TEQIP III upto 07.12.2019.

The 9th BoG concluded with the above suggestions to be implemented in the following Quarter. The Chairman thanked the members for attending the meeting and putting forth their valuable suggestions and inputs. He also thanked the Principal for arranging the meeting as well as for the hospitality.

The meeting concluded with a delivery of vote of thanks to the honorable Chairman.


09/12/2019
Prof. Achintya
Principal-cum-IPD
TEQIP-III,
DCE, Darbhanga


Prof. Manas Bihari Verma
Chairman,
Board of Governors,
DCE Darbhanga
9/12/2019